

The Mohawk Trail School System

Mohawk Trail Regional School District | Hawlemont Regional School District

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Mohawk Trail Regional School

2024-2025 School Year

High School Guidance Counselor

Massachusetts Licensed guidance counselor to work with high school students in all aspects of counseling, including post-secondary planning and social-emotional support. Join a team of educators and counseling staff who work together to support students.

Experience with the following would be helpful:

- Understanding of Naviance & Work Based Learning
- Trained in Massachusetts MyCAP - My career and academic plan & experience delivering career and college readiness lessons
- Understanding of the College Application process
- Experience with Student Information Software (Aspen etc.)
- PSAT, SAT & AP coordination and administration
- HS and MS Schedule experience, building and managing the master schedule
- Academic planning and understanding dual enrollment
- Experience with the college Financial Aid process

Hiring timeline

- April 26- May 10th applications received
- May 10-17th applicants invited to interview
- May 20-24th final interviews & offer
- Start date: 19th August

Remuneration

- As per the most recent collective bargaining agreement: [Link](#) or see HR section of our website

Forward cover letter, resume, licensure, transcripts and recommendations to: ktotman@mtrsd.org. Applications accepted until filled.

The school district does not discriminate on the basis of race, color, national origin, sex, gender identity, disability, religion or sexual orientation.

4-26-2024